DEPARTMENT OF REGIONAL PARKS

2026 FEE SCHEDULE

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SECTION 1. PARKING PERMIT FEES

Daily Parking Permit Fees

The daily parking permit fees for all County parks are as follows:

Description	Fee
Vehicles	$8.00
Vehicles with Trailer (ex. Boat or Horse) or RV	$15.00
Bus (seating capacity of 10 or more)	$30.00

Standard daily parking fees apply at sites with electronic pay stations, "iron rangers" (self-operated fee collection) and/or staffed kiosks.

Annual Fees

The annual vehicle parking permit fees for all County parks are as follows:

Distinguished Veteran Pass	No Charge
Vehicle (private or commercial)	$70.00
Vehicle with trailer (ex. Boat or Horse) or RV (private or commercial)	$130.00
Low-income Vehicle	$12.00
Low-income Vehicle with trailer (ex. Boat or Horse) or RV	$50.00
Senior Citizen Vehicle	$35.00
Senior Citizen Vehicle with Trailer	$65.00

Exemptions – Parking Permit Fee

Vehicle parking fees shall not be waived except for:

- Volunteers performing a service, with the written authorization of the Director, in a County park or facility.
- Persons on a Director-authorized business activity in a County park or facility.
- Participants in a Department sponsored or co-sponsored program requiring a pre-registration fee only if the Director-approved program documents specifically state that parking fees are included in the pre-registration fee and only entering the facility specific to the program.
- Participants in a Department sponsored or co-sponsored program in which training of County staff and others is the primary purpose of the event, including but not

limited to equipment demonstrations and shows sponsored by private vendors, California Park and Recreation Society training programs and meetings.

- Persons entering Ancil Hoffman Park for the purpose of patronizing Ancil Hoffman Golf Course facilities, and park in designated golf parking lot.

- Effie Yeaw Nature Center Program participants in pre-paid education program.

- Persons entering the park for educational purposes only, as part of a school or organized group, when the park unit provides a specific resource that they are studying, and with written authorization from the Director.

- Vehicles belonging to government agencies on official business within a county park.

- Persons entering River Bend Park for preapproved overnight camping with organized group.

- Persons entering Gibson Ranch Park, who, as shown on the boarders' list, have paid to board an animal(s) at Gibson Ranch Equestrian Center in Gibson Ranch Park.

Special Event & Holiday Surcharge

Special Event and Holiday Parking Surcharge	$ 1.00 to $ 10.00

The Director shall have the authority to add a surcharge to the vehicle-parking fee for special events and holidays. The intent of this surcharge is to generate additional revenue to offset increased expenses associated with large public events and holidays (i.e. added security, maintenance cost, sponsors cost) and to support operational costs of park facilities year-round. Surcharge revenue may be utilized to cover these costs, based upon criteria determined by the Director.

Special Event Participant Surcharge	$ 1.00 to $ 5.00

The Director shall have the authority to add a participant surcharge to large special events. The intent of this surcharge is to generate additional revenue to offset increased expenses associated with large public events (i.e. added security, maintenance cost). An example of applicable events include large concerts.

Fee Discounts and Donations

The Director shall have the authority to reduce fees when the probability exists that such a reduction will improve visitation and, thereby increase revenues. The criterion for periodic fee

reductions includes but is not limited to: seasonal changes, type of facility amenities available, use patterns, and promotional opportunities.

Post-Payment

Post-Payment Park Permit Processing Fee	$30.00

The post-payment option is an arrangement whereby any group expecting 10 or more vehicles to enter a park may arrange for payment of park entry fees after the actual use of a County park. A request for post-payment must be made at least two weeks prior to the date of entry. County will provide Client or Organization with County approved chit or parking code two weeks before the event. The post-payment option is available to any organization or group using a park regardless of whether or not a reservation is required.

Block Parking Fee

Park Block Parking Fee	$2,000.00

The Park Block Parking Fee option is an arrangement whereby any group hosting a permitted special event in William B. Pond Recreation Area or River Bend Park can reserve a block of parking spaces for their special event participants. This does not reserve all parking spaces within the park; some spaces are left available for general public use.

SECTION 2. CAMPING FEES

A. Organized Group Overnight Camping

Overnight camping fees at River Bend Park, Gibson Ranch, and Hogback Island with Director-approved camping facilities are as follows:

Camping is open to organized youth groups only. Fee is per camper, per night. Parking fees are included.

Overnight Camping Fee	$5.00/Person Minimum of 10

B. RV Camping (Sherman Island)

Parking fees are included.

In designated areas only nightly charge per vehicle (including moored boats when using park facilities)	$45.00

SECTION 3. PICNICKING FEES

The picnic rental fee is a non-refundable fee. Fees will be credited for another rental date if reservation is cancelled at least one week prior to rental date. A Special Event or Group Activity permit may be required for some picnic events, see Sections 5 or 6 for specific limitations and requirements.

Ancil Hoffman Park

Standard Picnic Area Rental Fee (Friday, Saturday & Sunday) Sites – Riverside, Live Oak, Valley Oak	$ 150.00
Weekday (Monday-Thursday) Rates: all sites	$ 100.00

Discovery Park

Standard Picnic Area Rental Fee (Friday, Saturday & Sunday) Site - Alder	$ 150.00
Large Picnic Area Rental Fee (Friday, Saturday & Sunday) Sites – Sycamore, Redbud and Oak	$ 250.00
Weekday (Monday-Thursday) Rates: all sites	$ 100.00

River Bend Park

Picnic Table Rental Fee (All Days) Tables at Eppie's Grove - A, B, C & D	$ 50.00

William B. Pond Recreation Area

Standard Picnic Area Rental Fee (Friday, Saturday & Sunday) Sites – Cottonwood, Dockside -	$ 150.00
Large Picnic Area Rental Fee (Friday, Saturday & Sunday) Sites –Walnut	$ 200.00
Weekday (Monday-Thursday) Rates: all sites	$ 100.00

Gibson Ranch Park

Standard Picnic Area Rental Fee (Friday, Saturday & Sunday) Sites – Areas 1B, 1C, 1D, 3A	$ 150.00
Standard Picnic Area Rental Fee (Friday, Saturday & Sunday) Sites – Areas 2B, 3B, 3C	$ 150.00
Large Picnic Area Rental Fee (Friday, Saturday & Sunday) Sites – 2A, 2D	$ 200.00
Large Picnic Area Rental Fee (Friday, Saturday & Sunday) Sites – 1A, 2C	$ 300.00
Weekday (Monday-Thursday) Rates: all area sites	$ 100.00
Picnic Table Rental Fee (All Days) Tables – 2E, 2F, 2G, 2H, 2I, 3G, 3P, 3Q, 3S, 3T, RT 1, RT 2, L1, L2, L3, L4, L5, L6, L7, L8	$ 50.00

Gibson Ranch Cabin Lawn Area (sunrise – sunset) + Special Event Permit Fee (dependent on number of people)	$ 350.00

Mather Lake Regional Park

Standard Picnic Area Rental Fee (Friday, Saturday & Sunday) Site – Robin and Sparrow	$ 150.00
Large Picnic Area Rental Fee (Friday, Saturday & Sunday) Sites – Rotary Grove	$ 300.00
Weekday (Monday-Thursday) Rates: all sites	$ 100.00

Herald Park

Herald Park Rental Fee	$75.00

Administrative Citation Fees

Administrative Citations can be issued for the following:

Oversize Event Charge: When the number of participants in a reserved area exceeds the designated number of people by over 20%, the permit holder will be charged the oversize penalty fee.	$ 150.00
Non-Permitted Use for Amplified Sound or Bounce House Charge: This fee is charged when groups have not paid for an amplified sound or bounce house permit yet has amplified sound or a bounce house as part of their event.	$ 100.00

Amplified Sound

Amplified Sound Park Permit Processing Fee	$50.00

This permit is required when a public address system, disc jockey, or a band will be used. All groups requesting an amplified sound permit require a reservation for a park site.

Bounce House Permit

Bounce House Permit Fee	$50.00

This permit is required when a group will have a bounce house in the park. All groups requesting a bounce house permit require a reservation for a park site. All groups must also provide proof of insurance, listing the County of Sacramento as additionally insured.

SECTION 4. INDOOR FACILITY RENTAL FEES

The rental fees for use of indoor facilities at the Jean Harvie Community Center, Wilton Community and Gibson Ranch House and Cabins are as follows:

Jean Harvie Community Center

Standard (For Auditorium and Kitchen)		
	Private (4 hr. minimum)	$70.00/hour
	Refundable Deposit	$500.00
Non-Profit/Community Group Rental Rate (For Auditorium and Kitchen)		
	Non-Profit (no minimum)	$40.00/hour
	Refundable Deposit	$200.00
Standard (Classroom)		
	Private (no minimum)	$30.00/hour
	Refundable Deposit	$200.00
Non-Profit/Community Group Rental Rate (Classroom)		
	Non-Profit (no minimum)	$25.00/hour
	Refundable Deposit	$200.00

Wilton Community Center

Standard (For Auditorium and Kitchen)		
	Private (4 hr. minimum)	$60.00/hour
	Refundable Deposit	$300.00
Non-Profit/Community Group Rental Rate (For Auditorium and Kitchen)		
	Non-Profit (no minimum)	$35.00/hour
	Refundable Deposit	$200.00

Gibson Ranch House

Standard Weekday (Monday – Thursday) For 2 Rooms, Kitchen, Patio & Lawn Area, tables & chairs set up and breakdown		
	Private (4 hr. minimum)	$100.00/hour
	Refundable Deposit	$500.00
Standard Weekend (Friday - Sunday) For 2 Rooms, Kitchen, Patio & Lawn Area, tables & chairs set up and breakdown		
	Private (4 hr. minimum)	$150.00/hour
	Refundable Deposit	$500.00
Non-Profit/Community Group Weekday Rental Rate (Monday – Thursday)For 2 Rooms, Kitchen, Patio & Lawn Area, tables & chairs set up and breakdown		
	Non-Profit (no minimum)	$85.00/hour
	Refundable Deposit	$500.00
Ranch House Event Package (Off-Season December - February) For 2 Rooms, Kitchen, Patio & Lawn Area 2 Suites/Changing Rooms, Arbor, amplified sound permit, tables & chairs set up, breakdown, and parking entry for guests		
	Rental	$2,500.00/day (16 hour max)
	Refundable Deposit	$500.00
Ranch House Event Package (Peak-Season March - November) For 2 Rooms, Kitchen, Patio & Lawn Area 2 Suites/Changing Rooms, Arbor, amplified sound permit, tables & chairs set up and breakdown, and parking entry for guests		
	Rental	$3,500.00/day (16 hour max)
	Refundable Deposit	$500.00

Gibson Ranch Cabins

Cabin Area Event Package (Off-Season December - February) For 6 Cabin Rooms, Lawn Area, 2 Suites/Changing Rooms, restrooms, 20 parking entries, amplified sound permit (1 overnight)		
	Rental	$1,700.00
	Refundable Deposit	$500.00
Cabin Area Event Package (Peak-Season March - November) For 6 Cabin Rooms, Lawn Area, 2 Suites/Changing Rooms, restrooms, 20 parking entries, amplified sound permit (1 overnight)		
	Rental	$2,500.00
	Refundable Deposit	$500.00
Special Event Cabin Rental (must be associated with a permitted special event)		
	Rental	$ 50 per cabin/night
	Cleaning Fee	$ 100 per cabin/visit

SECTION 5. PROGRAM, GROUP ACTIVITY & SPECIAL EVENT PROVISIONS AND PERMIT FEES

PROVISIONS FOR AMERICAN RIVER PARKWAY

American River Parkway Plan- Standards for Issuance

Before any activity, facility, use or development can be permitted to occur in the American River Parkway, the Parkway Manager shall determine in each case that the activity, facility, use or development is consistent with the American River Parkway Plan and will occur in a manner that:

(a) Minimizes impacts on other Parkway users, natural resources and aesthetic values in the Parkway,

(b) Is otherwise in accordance with California Public Resources Code, Section 5840 et seq. (i.e. the American River Parkway Plan and applicable County Ordinances), and

(c) Is compatible with the goals and policies of the Parkway Plan.

Staff Review

Regional Parks' staff, during review of the application shall evaluate, but not be limited to, the following:

- Compliance with the American River Parkway Plan
- Compliance with SCC 9.36.021
- Impact on the natural resources and other park users.
- Extent of Departmental involvement required to facilitate the event.
- Past history of the sponsor in conducting special events.
- Applicant's past experience with planning and implementing similar events.
- Purpose of the event.
- Impact upon, and permits or approvals required by, other agencies.
- Day and month of the event.

Priority System for American River Parkway

Regional Parks Staff will assign priority groups using the following Priority Group definitions for all applications received before 5:00 pm on September 15th. The Priority system will be used for circumstances where there are conflicts with date requests for group activities or special events. The Department will make every effort to accommodate requests that are consistent with the American River Parkway Plan, however group priority does not guarantee an event or activity.

Priority Group 1: Benefits or is sponsored by Sacramento County Regional Parks

Priority Group 2: Benefits American River Parkway partner or project

-or-

Event is organized for the exclusive use of a Sacramento County resident. Activities in this category generally include weddings, birthday parties and other activities that are closed to the public.

Priority Group 3: Benefits a Non-profit who supports programs in Sacramento County

Priority Group 4: All other groups, non-profits, organizations.

Terms & Conditions

If an application is approved, the appropriate permit will be issued to the applicant. This permit will outline specific requirements of the applicant in order for the event to proceed. Attachments A, B & C include a list of typical event conditions and etiquette expectations used by Regional Parks. Additional conditions may be required based upon the characteristics of the event, including size, location and nature. Regional Parks may amend terms or conditions on a case by case basis to ensure that events and activities are consistent with the American River Parkway Plan.

Group Activity Categories

Parkway user groups consist of "individual (one to two persons)", "family (three to ten persons)", "Small Group (eleven to twenty persons)", "Medium Group (twenty one to forty persons)", and "Large Group (more than forty persons)." All group activities will be conditioned through a permit when required.

Individual & Family: These user groups are smallest in size and, together with Small and Medium Groups, are the intended primary users of the Parkway.

Groups: Group activities are a recognized use of the Parkway and can involve nearly any recreational activity allowable by the American River Parkway Plan. The Parkway Manager is given authority to actively manage group recreational use as necessary to avoid or minimize potential conflicts with other users and to protect Parkway Resources

Permitted Group Activities

a. **Trails Recreation-** This category includes group walking, running, horseback riding, hiking, bicycling, or inline skating activities.

b. **Competitive group activities -**These are events that are competitive in nature**.** The bike trail has specific limitations which include (a) fund raising by non-profit or charitable organizations with public and civic interest; or (b) competitive recreation for which no entry fee is charged. Competitive events on the bicycle trail shall not exceed one event per month.

c. **Other Than Trails Recreation -** This category includes picnicking, day camping, and overnight camping (youth camping only) by group participants.

d. **Group Sports and Athletics-** This category includes group participation in informal activities pursued at fixed locations in accordance with predetermined rules for recreation purposes and is permitted in the Developed Recreation land use category.

e. **Aquatic Recreation-** This category includes swimming, wading, snorkeling, scuba diving, boating, canoeing, kayaking, rafting, sailing, motor boating, fishing and similar activities.

f. **Interpretive Programs**- This category includes Guided walks and tours, walks and tours, living history and cultural programs, guided recreational activities, community outreach. (see chapter 3 American River Parkway Plan)

Group Activity Permit Requirements

Group Activity	Individual & Family (1-10 people)	Small Group (11-20 people)	Medium Group (21-40 people)	Large Group (41+ people)
Trails Recreation	Permit not required	Permit not required	***Permit may be required****	**Permit Required**
Competitive activities	**Permit Required**	**Permit Required**	**Permit Required**	**Permit Required**
Other than Trails Recreation: Day Camping	Permit not required	***Permit may be required****	***Permit may be required****	**Permit Required**
Other than Trails Recreation: Picnic **	Permit not required	Permit not required	Permit not required	**Permit Required**
Other than Trails Recreation: Overnight Camping	**Permit Required**	**Permit Required**	**Permit Required**	**Permit Required**
Group Sports and Athletics	Permit not required	***Permit may be required****	***Permit may be required****	**Permit Required**
Aquatic Recreation	Permit not required	***Permit may be required****	***Permit may be required****	**Permit Required**
Interpretive Programs	Permit not required	***Permit may be required****	***Permit may be required****	**Permit Required**

*any group activity that is determined to significantly impact other Parkway users, natural resources, and aesthetics in the Parkway is required to obtain a permit from the Department. If you are unsure, the activity organizer should contact the department for an official determination.
**Special Event/Group activity permits are included with the rental of a picnic site (see section 3). Use must be consistent with "other than trails recreation picnic" group activity designation. Group size is limited based on picnic area occupancy.

Professional Instruction
Professional Instruction activities are organized "fee for service" group exercise activities that are organized by a specific group or individual for training or coaching on trails or in a park facility. *A Professional Instruction permit is required when any individual or group is actively organizing, directing or monitoring activities.* **Professional Instruction is only allowed for permitted group activities.** These events occur routinely or are scheduled to occur more than once per year. Professional Instruction shall not be competitive. Total costs to obtain a Professional Instruction Permit include the standard application fee in addition to the annual Professional Instruction permit fee based on the number of participants, as outlined in the table below. All instruction activities will be conditioned through a Professional Instruction permit. Applicants are to submit one application for the calendar year which will include anticipated dates. All professional instruction that charges a fee and is conducted on the American River Parkway involving group aquatic activities will be conditioned and reviewed through a concession agreement.

Professional Instruction has the ability significantly impact other Parkway users, natural resources and aesthetics in the Parkway. A permit is required for all professional instruction regardless of the size of the group activity.

Professional Instruction may not exceed 200 participants. Permits must be renewed annually and are subject to the conditions outlined in the permit requirements. Failure to adhere to permit conditions will result in additional restrictions or cause the Department to revoke access to the American River Parkway or other park facilities. The Department will evaluate and modify conditions as needed. See attachment B for additional criteria.

PROVISIONS FOR ALL OTHER FACILITIES

Permit – Standards for Issuance (Sacramento County Code 9.36.021)
The Director shall issue a permit hereunder when he finds:
a. That the proposed activity or use of the park will not unreasonably interfere with or detract from the general public enjoyment of the park;
b. That the proposed activity or use will not unreasonably interfere or detract from the promotion of public health, welfare, safety, and recreation;
c. That all conditions including, where applicable, the payment of fees, approval of the Board of Supervisors, and insurance coverage, are met;
d. That the proposed activity or use is not reasonably anticipated to incite violence, crime, or disorderly conduct;
e. That the proposed activity or use will not entail unusual, extraordinary, or burdensome expense or security operation by the Department; and
f. That the facilities desired have not been reserved for other use. (SCC 36 § 2 (part), 1971.)

Staff Review
Regional Parks' staff, during review of the application shall consider, but not be limited to, the following:

- Compliance with SCC section 9.36.021
- Impact on the natural resources and other park users.
- Extent of Departmental involvement required to facilitate the event.
- Past history of the sponsor in conducting special events.
- Applicant's past experience with planning and implementing similar events.
- Purpose of the event.
- Impact upon, and permits or approvals required by, other agencies.
- Day and month of the event.

Application Process & Deadlines

- Applications may be submitted beginning September 1st for events taking place in the coming year. All priority groups will be assigned on September16th any application received after 5:00pm on September 15th will be reviewed on a first come first served basis.
- Applications received after the filing dates in September shall be submitted by the applicant at least sixty (60) days prior to the proposed date of the event.

Terms & Conditions

If an application is approved, a permit will be issued to the applicant. This permit will outline specific requirements of the applicant in order for the event to proceed. Additional conditions may be required based upon the characteristics of the event, including size, location and nature. Regional Parks may amend terms or conditions on a case by case basis as long as events are consistent with County adopted area or master plans.

Priority System

Regional Parks Staff will assign priority groups using the following Priority Group definitions for all applications received before 5:00 pm on September 15th. The Priority system will be used for circumstances where there are conflicts with date requests for group activities or special events. The Department will make every effort to accommodate requests; however, group priority does not guarantee an event or activity.

Priority Group 1: Benefits or is sponsored by Sacramento County Regional Parks

Priority Group 2: Benefits Sacramento County Regional Parks partner or project

-or-

Event is organized for the exclusive use of a Sacramento County resident. Activities in this category generally include weddings, birthday parties and other activities that are closed to the public.

Priority Group 3: Benefits a Non-profit who supports programs in Sacramento County

Priority Group 4: All other groups, non-profits, and organizations.

In order to qualify for priority ranking all applications will require a complete description of the project or non-profit as the beneficiary for the event. Application shall include a completed Benefit Form that describes the project or beneficiary and the amount (either by flat rate or percentage of gross sales) that the event will contribute.

PERMIT FEES

APPLICATION PROCESSING FEES

A fee shall be charged for processing of special event permit requests. These fees are payable in advance and are not refundable, even if the permit is denied.

Standard Special Event, Trail Event Permit, Program Permits, Group Activity, and Professional Instruction Application Processing Fee (required for review of the special event or program application and must be submitted at least 60 days prior to event/activity)	$ 100.00
Expedited Application Processing Fee (for applications received less than 60 days prior to event/activity)	$150.00

If applicant cancels the event or withdraws the application, the permit application fee will be forfeited.

Programs

Programs are interpretative or instructional activities that are generally provided by staff, instructors, user groups, or outside vendors. They may be single day activities or ongoing regularly scheduled activities. Such programs include, but are not limited to: fishing programs; game bag kits; interpretive programs; interpretive exhibits; special interest classes; activities for people with disabilities; or revenue-generating activities implemented by user groups. The Director shall determine organized interpretive and recreation program fees as reasonably necessary to cover the cost of providing the service unless a specific fee is provided in this section.

Professional Instruction

Professional Instruction activities are a sub-category of recreational programs, generally defined as organized "fee for service" group exercise activities that are organized by a specific group or individual for training or coaching on trails or in a park facility. A Professional Instruction permit is required when any individual or group is actively organizing, directing or monitoring exercise or activities. These events occur routinely or are scheduled to occur more than one time per year. Professional Instruction programs shall not be competitive. Total costs to obtain a Professional Instruction Permit include the standard application fee in addition to the annual Professional Instruction permit fee based on the number of participants, as outlined in the table below. All instruction activities will be conditioned through the Professional Instruction permit. Applicants are to submit one application for the calendar year which will include all anticipated program event dates.

PROFESSIONAL INSTRUCTION PROGRAM PERMIT FEES

Professional Instruction Permit (1-10 participants)	$ 50.00
Professional Instruction Permit (11-20 participants)	$ 60.00
Professional Instruction Permit (21-40 participants)	$ 80.00
Professional Instruction Permit (41-75 participants)	$ 150.00

Professional Instruction Permit (76-100 participants)	$ 200.00
Professional Instruction Permit (101-150 participants)	$ 300.00
Professional Instruction Permit (150-250 participants)	$ 400.00

Sailing / Kiteboarding / Windsurfing Instruction at Sherman Island

Sailing / Kiteboarding / Windsurfing Instruction activities are a sub-category of recreational programs, generally defined as organized "fee for service" instruction that are organized by a specific group or individual for sailing, kiteboarding or windsurfing instruction at Sherman Island County Park. A Sailing/Kiteboarding/Windsurfing Instruction permit is required when any individual or group is actively organizing and directing sailing, kiteboarding or windsurfing activities. These activities occur routinely or are scheduled to occur more than one time per year. Coast Guard Captain's License is required for all instructors. Total costs to obtain a Sailing / Kiteboarding / Windsurfing Instruction permit is an annual $200.00 non-refundable permit fee. Parking fees are not included.

Sailing/Kiteboarding/Windsurfing Instruction Annual Permit	$ 200.00

Film Permits

Film Permits are required when filming is happening in any County Park or County Park Facility. Drone permits are a subcategory of film permits that also require a film permit and approval from Park Director. Film Permits are a $150.00 flat processing fee.

Film Permit	$ 150.00

Special Event Permits

Special Events are events that are organized and planned by groups or individuals for a specific recreation activity. Special Events are defined as any organized gathering of at least 41 individuals, on Park's property, assembled with a common purpose for a period of one hour or longer. They are generally short in duration not lasting more than a few days and include, but are not limited to: food events, weddings, concerts, casual music events, celebrations, or any other gathering of similar nature. Special event fees are charged to an event that is located in a park or other facility but does not use the trail. A per person surcharge may be added for special events (Section 1 Surcharge), as determined by the Director.

A permit is required for all special events as stated in Parks Ordinance 9.36.021 when it meets one of the following criteria:

1) The event is organized for the participation of the general public and attracts more than 41 participants.

2) A fee is charge for participating in the event.

3) Any event requiring the exclusive use of a park or facility.

SPECIAL EVENT PERMIT FEES

Special Event Permit (25-99 participants)	$ 150.00
Special Event Permit Fee (100-499 participants)	$ 420.00
Special Event Permit Fee (500-999 participants)	$ 780.00
Special Event Permit (1,000 + participants)	$ 2,000.00

Trail Event Permits

Trail Event Permits are issued on an event type basis. The Trail Event fee includes the use of parks and facilities along the route designated by the event organizer and approved by the County but does not include reservable picnic areas. Events that apply to this fee schedule include, but are not limited to, triathlons, marathons, fun runs and other similar events.

Reservable Picnic Areas (if available at the time of the reservation) will need to be reserved and charged separately (see Section 3).

A permit is required for all Trail Events as stated in Parks Ordinance 9.36.021 when it meets one of the following criteria:

1) The event is organized for the participation of the general public and attracts more than 41 participants.

2) A fee is charged for participating in the event.

3) Any event requiring the exclusive use of a park or facility.

TRAIL EVENT PERMIT FEES

Closed Trail Event	$ Based on staffing level required.
Open Trail Event	$ 4.00 per participant
School Sponsored (XC) Open Trail Event	$ 3.00 per participant

Special Services

Special services (those which are above and beyond normal Department operational costs, as determined by the Director, which are performed exclusively for the benefit of the permit holder) required will be billed at the current (on date permit is issued) loaded labor rate for the class affected (e.g. Park Ranger, Park Ranger Sergeant, Recreation Supervisor, Recreation Specialist, Recreation Leader, Park Ranger Assistant), as applicable.

SECTION 6. CHERRY ISLAND SPORTS COMPLEX

Cherry Island Sports Complex has nine athletic fields for a wide variety of uses including: soccer, lacrosse, cricket, rugby, ultimate frisbee, and more.

Athletic Field Permits are available for occasional use, or year-round and seasonal play. Field Rental fees are divided into two categories: parking fees included, and parking fees excluded. With parking fees included, there will not be an additional parking charge for guests. With parking fees excluded, field rates are lower, but all guests will be charged the daily parking fee. Tournament Permits are required for all activities where more than five fields will be used. Parking Fees will charged at all tournaments. A deposit is required for all tournament rentals. Tournament rentals rates include portable restrooms to accommodate up to 3,000 guests per day, and dumpsters per event.

Special Event Permits may be required for special events outside of sports competitions which would include special event fees plus any field rentals.

All Permit Applications must be submitted at least 4 weeks in advance.

Daily parking rates apply for vehicles entering Cherry Island Sports Complex. We encourage frequent users to purchase an annual pass which is good for all County of Sacramento Regional Parks.

Description	**Fee**
Field Rentals with Parking Included:	
Hourly Field Rental (per field, per hour)	$60.00
Twilight School/Youth Rental – weekdays 3pm-sunset (per field, per hour)	$35.00
Half Day Field Rental (per field) 4 hours	$225.00
Daily Field Rental (per field)	$400.00
Tournament Rentals:	
Deposit (refunded after event, unless facility is damaged	$500.00
League, club, team or nonprofit group Nine fields, picnic areas, snack bar, portable restrooms and dumpsters	$3,000 (per day)
For Profit, Business, Tournament Operator Nine fields, picnic areas, snack bar, portable restrooms and dumpsters	$4,800.00 (per day)

Vendor Fees:	
Vendors not on County contract (per vendor, per tournament)	$175.00
Standalone Facility Rentals:	
Snack Bar Facility Rental	$100.00
Parking Fees:	
Daily Rate	$10.00
Special Event Fees (non sports competition)	See Section 5
Other Fees:	
Split Field Charge	$100 - $200 per field
Corner Flags rental	$10 per set of four

Cancellation Policy:

Tournament deposits will be retained based on the following schedule:

61 + days in advance:	SCRP retains 25% of the deposit
30-60 days in advance:	SCRP retains 50% of the deposit
29-14 days in advance:	SCRP retains 100% of the deposit
Less than 14 days in advance:	SCRP retains 100% of the deposit **& all rental fees**

SECTION 7. FEES FOR NON-RECREATIONAL USE OF PARK LAND

A. Encroachment Permit

Initial permit is valid for up to twelve (12) months. Processing Fees may be waived at Director's discretion for projects including but not limited to: pass-through access for properties adjacent to Park Land, fire fuel abatement on Park Land adjacent to private property, educational and/or research projects, and projects in which Regional Parks is a project partner or beneficiary.

1. Encroachment permits issued by the Department (actual permit type shall be determined upon review of proposed project scope and estimation of staff time required to process, issue and monitor permit).

Permit Type	Complexity	Required Staff Time	Processing Fee
I	simple pass-through; no disruption to facilities or grounds	less than 3 hours	$450.00
II	modification to facilities or grounds	3-6 hours	$850.00
III	modification to facilities or grounds	more than 6 hours	$1,500.00

B. Non-Recreational Use/Concessions (Reference SCC 9.36.077)

The Director shall establish fees as determined to be reasonably necessary to cover the cost of providing service for non-recreational uses of park land, such as: filming of a movie or advertisement (may not apply to news stories, public service announcements or similar purposes, at Director's discretion), military/law enforcement training exercises, commercial activities, and other non-recreational uses. Such fees may be in addition to a rental fee for the property. Where not otherwise listed, all private non-profit and commercial users will be charged a use fee as noted above or a percentage of gross receipts, whichever is greater. The required percentage will be 15% of souvenirs and concessions gross receipts and 10% of other gross revenue.

C. Habitat Restoration Program Fees

The Habitat Restoration Program Fee will require proponent, users of the program, to pay the following fees:

1. Consultation/Coordination Deposit (CCD) in the following amount shall be required of the proponent to initiate the program according to the size of the mitigation project. Should the required Consultant/Coordination services exceed the initial deposit, the proponent will be required to submit an additional amount as determined by the Director.

Consultation/Coordination Deposit for project consultation:

Per Project Site	$ 5,600

2. In addition, the proponent will be required to pay a fee per acre of parkland area required for the mitigation project, based on the mitigation type:
   a. Valley Elderberry Longhorn Beetle Habitat: $35,700 / acre
   b. Oak Woodland Habitat: $19,400 / acre
   c. Riparian Habitat: $100,100 / acre
   d. Grassland Habitat: $ 8,700 / acre

3. If the Department is requested and elects to maintain the mitigation project for the establishment period, the proponent shall also contribute to an annual Maintenance Fund (MF). The MF will be based on projected annual cost of maintaining the mitigation project and will be dependent on the type of project, complexity, and the degree of maintenance and monitoring required. The annual maintenance cost will be negotiated with the proponent and will be billed at the current loaded rate for the class affected (e.g. Senior Natural Resource Specialist, Maintenance Supervisor, etc.), as applicable. A 3% cost-of-living–adjustment will be applied for each subsequent year until the establishment period is complete. The proponent has the option of performing the maintenance work personally or contracting for this service.

3. All permits and approvals by other governmental entities (USFWS, EPA, California Department of Fish & Wildlife, Corps of Engineers, et al) shall be the responsibility of proponent.

4. The Habitat Restoration Fee does not include any permanent easements. Should an easement be required (conservation, etc.) a separate fee will be assessed based on current rates for such easements and will require separate approval by the Board of Supervisors. Staff time associated with the preparation of easements will be charged at the current loaded labor rate for the class affected (e.g. Sr. Planner, Deputy Director), as applicable. General Services Real Estate staff time will be charged separately as per the current General Services Fee Schedule.

D. Permit to Enter and Construct

A Permit to Enter, or Permit to Enter and Construct is required for proposed projects on Regional Parks' property that require a real estate document. Such projects would include those that with staging area(s) and/or construction on Regional Parks property. Fees will be billed at the current loaded rate for the class affected (e.g. Senior Natural Resource Specialist, Senior Planner, etc.) plus any direct costs from the Real Estate Division of General Services.

SECTION 8. FACILITIES OPERATED UNDER LEASE BY OTHERS

A. McFarland Ranch

McFarland Ranch is operated by Galt Area Historical Society under ***a lease agreement approved by the Board of Supervisors***.

B. Dry Creek Ranch House

Dry Creek Ranch House is operated by Rio Linda Elverta Historical Society under ***a lease agreement approved by the Board of Supervisors***.

C. Mabel Jean Roach Ranch/Project RIDE

Mabel Jean Roach Ranch is operated by Project RIDE under ***a lease agreement approved by the Board of Supervisors***.

D. Effie Yeaw Nature Center

Effie Yeaw Nature Center is operated by American River Natural History Association under ***a lease agreement approved by the Board of Supervisors***.

E. American River Ranch

American River Ranch is operated by Soil Born Farms under ***a lease agreement approved by the Board of Supervisors***.

SECTION 9. POLICIES

A. Exchange of Services for Fees

The Director may waive or reduce applicable fees in exchange for services, the value of which equal or exceed the revenue that would be expected from the fees waived or reduced. Any such arrangement must be agreed to in writing (e.g. use permit, work plan) by the Director. Any organization utilizing this option must identify participants and control facility use and/or entry. Only persons directly connected to the organization may be covered by the fee waiver or reduction.

B. Donations

The Director shall have the authority to make donations to charitable organizations in the form of annual parking passes and golf certificates, if such donations are in the best interest of the Department and County of Sacramento. The purpose and intent of these charitable donations is twofold: to support special fundraising events and to serve as a marketing tool for the regional park system.

C. Promotional Programs

The Director shall be authorized to contract for and implement promotional programs designed to benefit the Department and its mission provided expenditures fall within the limits of the Board approved budget.

D. Reservation Cancellations

Unless otherwise provided herein or agreed to in a written agreement, cancellation of a reservation for facility use shall be subject to forfeiture of any fee or deposit paid if canceled less than 30 days prior to the event (With the exception of picnic reservations sites, where a credit will be given and not a cash refund). If the reserving party has paid more than the minimum fee for a facility (e.g. reserved additional days), any fees paid over and above the minimum shall be refunded. In the event a party who cancels with less than 30 days notice has both paid a fee and submitted a deposit, the deposit shall be returned, but the fee shall be forfeit

E. Fee Change Policy

In accordance with the park fee policy adopted by the Sacramento County Board of Supervisors (Resolution #88-2653), fee changes may affect existing facility reservations. The policy states "...fees charged are those which are in effect on the date of facility use, provided that date is at least 30 days after the effective date of the existing fee schedule or the facility reservation was made after said effective date." This policy applies to all changes to this fee schedule unless specifically noted otherwise herein.

F. Payment Policy

All vehicles entering County parks where kiosks are in operation and fees are being collected, or where parking pay stations or iron rangers are located, shall be required to pay a vehicle parking fee unless one of the following conditions is met:

1. The vehicle displays a valid annual vehicle-parking permit.
2. The vehicle displays a valid daily vehicle-parking permit.
3. The vehicle is entering the park for a purpose for which parking fees are specifically excluded in this fee schedule.

There are no exceptions to this policy. Vehicle or person drop-offs are not exempted from vehicle parking fees.

G. The existence of an approved fee does not guarantee that the service/facility will be available.

SECTION 10. GOLF COURSE FEES

The County Board of Supervisors is the authority that governs all rate changes at the County of Sacramento golf courses. On June 27, 2000, the Board delegated authority to the Director of Regional Parks to approve fee changes within certain limits (by Resolution No. 2000-0828). The Director has the authority to approve fee changes up to a specific ceiling. This ceiling adjusts along with the Consumer Price Index.

Golf green fees for Ancil Hoffman Golf Course, Cherry Island Golf Course, Mather Golf Course, and Campus Commons are adjusted routinely to immediately respond to market conditions that may require fee rate changes which correspond to play demand. The rate time periods and play categories may also be adjusted.

Green fees and other golf fee policies are outlined in the County Golf Policy & Procedures Manual. Current golf fees are posted on-line at www.sacparks.gov

TERMS USED IN THE FEE SCHEDULE

Director

The term "Director" refers to the Director of the Sacramento County Department of Regional Parks or his/her designee.

Department Sponsored Programs/Public Agencies

These programs are under the direction or sponsorship of the County and offer recreational value. The County should not incur any program liability. The agreement will cover County costs for maintenance and supplies, and the County will have some authority over fees and profits.

Examples
Southgate Recreation and Park District
City of Sacramento/Folsom/Isleton/Galt

American River Parkway Partner or project

These partners are those that manage property on behalf of the County, provide a program on County property or are providing support for improvements for projects on the American River Parkway.

Non-Profit who supports Sacramento County

These organization is an organization or group in which the aim of fund raising serves a community-wide benefit or purpose and is not for the exclusive benefit of the group. It includes youth service, community service, community cause and church organizations. The organization or group must allow the general public the opportunity to participate, have officers, have a definite organizational structure, and meet regularly. The organization or group must be non-profit and tax-exempt (501.c.3).

Examples

Girl Scouts	Boy Scouts
Campfire Girls	YMCA/YWCA

Private Non-Profit Groups and Commercial Users

This is an organization or group in which the majority of the revenue goes for the improvement of the organization or private gain. This includes, but is not limited to, paying for travel expenses, lobbying expenses, dinners for membership and fund raising for organizational activities. This category includes social and recreational clubs, businesses, political activities, and private businesses.

Examples

Political Campaign Jazzercise

Deposits

Sacramento County may apply deposits toward cancellation fees, late charges, additional rental fees, costs incurred due to cleaning or repair of the facility, or other charges due. If the facility is damaged or if an extraordinary amount of cleaning is required, additional charges over and above the deposit may be assessed.